



International Development and Global Studies Graduate Student Association

Tuesday, January 14th, 2019

Opening:

Shannon Fournier called the meeting to order at the University of Ottawa on Tuesday, January 14th.

Present:

Shannon Fournier

Rebecca Dick

Kayla Richardson

Janet McParland

Lukas Van Aragorn

Bryn Copp

Étienne Côté Vaillant

Eric Dupuis

India Roberts

Absent:

Gabrielle Marseille

Jennifer Bonti

Approval of Agenda

Yes.

Approval of Minutes

Yes.

1. Discussion on IDW - Guest: Jenelle Maillet (Director of International Development Week)

1.1. Pre-conference events

- Jenelle came to speak to the Association about the different events that will be happening during International Development Week from February 2nd to February 8th.

The theme of the week is sustainable development. The events are typically open to anyone, unless a ticket is required. The first pre-conference event will be on Sunday, February 2nd at the LabO Art Gallery and will be a climate crisis design night. 11 creators have made art related to the environment to be showcased at the event, which will also feature a speaker, wine, and snacks. The space has a capacity of 150 to 200 people, and tickets are selling at \$10 for people who don't have IDW tickets.

- The next pre-conference event will be on Monday, and will be Part II of the Turning Tables workshop. Nicole and Jenelle met with the senior fellows involved on Monday, January 13th to discuss this event, and the senior fellows will be less involved than the last time. This event will be around the question of what is sustainable development and what is development in a climate change situation. The event will be in FSSS 4004.
- Tuesday: GAC wants to send delegates to that
- The event on Wednesday is the one at which the undergraduate association could use more support from us. This event is seen as a moving panel or as a fishbowl; there will be 4 chairs in the middle of circle/rectangle of chairs, and participants will be able to rotate through them and share thoughts and ideas on the topics. Jenelle will share the documents for the event with us. At the time of the meeting, she was not sure who would be facilitating this because a lot of different people will be there, including senior fellows and undergrad mentorship program members.
- On Thursday, WUSC and GDVM will be hosting the 2020 Trainee Symposium; the theme will be Economic Equality and International Development. Jenelle asked if Eric would be interested in adding the event to the IDW schedule to help market it. They would obviously give credit to WUSC and GDVM for the event. FSS4007 fits around 150 people, and Eric was hoping to have undergrad students present and could potentially extend the call for abstracts. Melanie Gallant will be the keynote speaker, followed by a group of panelists discussing takeaways from the keynote, then students will showcase their research through a poster presentation. They are also hoping to set up 3MT competition.
 - The panelists will be: Nadia Abu-Zahra (University of Ottawa, research on migration and international development); Christopher Worswick (Carleton University, research on economics of migration); Christina Gabriel (Carleton University, research on citizenship and migration, employment equality); and Christina Clark-Kazak (University of Ottawa, research on interdisciplinary methodology regarding forced migration and age discrimination in immigration).
- The IDW committee was thinking of doing a "Business in development" event in collaboration with the Telfer School of Management, but they decided they would rather do something in collaboration with students that is more related to the theme.
 - The committee is trying to plan events that speak to different interests but that are all under the umbrella of the theme.
- Eric had sent an email to the President of the undergrad association and all of the information regarding the event is there. The abstracts were due the 16th of January, which was 2 days after this meeting. During the meeting, Eric got the date pushed to the 23rd.

1.2. Day-of (Saturday)

- The events on Friday and Saturday are not free; tickets are available for purchase. Friday night will be a networking wine and cheese with a keynote by Larissa Crawford. Saturday will be a day full of workshops, presentations and discussions on topics such as food security, environmental justice and indigenous experience, youth and the environment, gender and the environment, the SDGs, and many more. There will be a panel on Professor Rebecca Thiessen's research project on volunteering.
 - Dinner on Saturday evening will be catered by different embassies, and there will be a keynote presentation.
- The type of work the undergrads need from us is our presence and participation in their events. They also need some more facilitation during the event. They have a lot of volunteers, but sometimes its better to have someone in the Master's program. They would need someone to moderate the fishbowl format at the event on Wednesday. Jenelle will send out the planning document for the event.
 - **Shannon** will send out the schedule and people can sign up to go to different ones.
 - **Janet** will send email to go out to all students to promote the event. Anything the undergrad association shares on IDW accounts can be shared on ours.
 - Shannon asked if the IDW committee needs more speakers. Jenelle said that they probably do, especially for Gender and Environment, which will now be in French. They might merge the environmental justice and Indigenous talk, but they would need a new French panel.
- Shannon forwarded the event details to everyone on Monday, January 20th.

2. Updates

- **Kayla:** The monthly Faculty meeting was cancelled again and was not rescheduled for this month. We weren't in the loop last time, but they have been better with informing us since then.
- **Lukas:** The cheque for the winter semester is coming at the end of February, so it may take awhile for anyone who has spent or will spend their own money to be reimbursed. They didn't explain why it was so late.
 - Shannon was told the first week of January, but last time it was late too.
- **Janet:** Someone sent in their nomination for Francophone PhD representative; she asked if we need to reply. She should answer saying the nomination was noted.
 - Shannon and Eric have heard of interest from different people for PhD representatives.
- **Bryn:** There was no GSAED meeting in December. The GSAED met with the lawyer right before the holidays to change bylaws and policies, making sure everything makes sense.
 - Some new updates: All graduate student association elections now have to be before May 1st. This new rule would come into effect this year, but is hasn't yet been confirmed. Before this new rule, there was no uniform rule across the board, and each association could choose when they would like to hold elections. It

makes sense that we may have to change it. Anybody who joined an association after September don't have voting rights until January because of this; we have to hold elections before May 1st to avoid this happening to our association.

3. Business from the Previous Meeting

3.1. Last minute details for the focus group (Kayla)

- Everything is going well for the focus group. The room is booked and Paul and Susan have confirmed their attendance. It will be in FSS8003; it has an official capacity of 24, but we have definitely seen more people in their before.
- The focus group will be as bilingual as people want it to be; if someone asks a question in French, it should be answered in French. Anyone can ask for a translation during the discussion. Technically, Paul and Susan should be moderating the meeting, but people should be there from the association to help translate. Kayla thanks Gabrielle for the translation of the event.
- Paul and Susan are coming to hear from their students, and it should be them who are asking and answering the questions.
- The school gave us a budget for this event of \$300 for food and drinks. We could ask if we can keep the extra money after everything is bought. Catering options on campus are very expensive, and Kayla was thinking of doing pizzas. Its easy for people to serve themselves, and we can have different options.
 - There are gluten-free and dairy-free options from Pizza Pizza. Dominoes has better deals for a lot of pizzas. We could also get Subway, but we'd have to pick it up and we aren't sure that we can order the day of.
 - We should get 2 vegan pizzas along with other pizza options, snacks, cookies and drinks. Kayla would need help with picking stuff up; Shannon can be on campus to help.

3.2. Elections/pub night (Rebecca)

- We still have to decide on place to host the elections/pub night. Rebecca thought the basement of the Royal Oak would be good. She will confirm the location and go through the normal process for publicizing the event.

3.3. Constitution update (Eric)

- Eric will take the position descriptions in English and French and combine both versions to have all aspects of it. There are things missing in the English but that are in the French version, and vice versa.
- The French version of the Constitution has 2 first year reps, an Anglophone and a Francophone. We may have messed up by not letting Roheen into the association. Should we have 2 first representatives?
- The positions of Treasurer and Secretary are under 1 position in the English version, but 2 in the French. Should they be kept together or separated?
 - The role of Treasurer is very important for continuity and has to be kept.

- Rebecca does not think that merging both roles would be too much work; the financial spreadsheets don't take too long and the role of Secretary is mainly busy around the meetings.
- Every position except for the external representative has changes.
- When Eric asked us to review our own roles, he wanted to know what we were doing specifically. He wants to make sure everyone is aware of what is expected of them, and wants to make sure they can still do their role after the changes are made. He also wants to have all the translation done before the elections.
- Bryn thought her role should change. She found it confusing at first when she was given this role. The description doesn't say that you sit on the GSAED Board of Directors, but that is her biggest task on the committee.
- Kayla explained that the French version of the Communications Representative is pretty much the same thing as the External Representative.
- Eric asks that everyone send him recommendations for their own role and any other roles by email. We will vote on these changes at the next meeting.
 - Kayla asked if we have to vote again at the General Assembly meeting. Eric explained that yes, we will. Eric wants us to agree on it before we vote in May.
- Janet suggested using the pronouns they/them instead of he/she. Eric said its complicated in French and the changes would take forever. Bryn suggested just changing the pronouns in English. Kayla asked if its typical to keep it one way in French. Eric said the University has a system; they suggest putting the feminine first, but that is also too much work.
- There was a suggestion to create a role for a Conference Coordinator; this wouldn't be a social coordinator, but would be similar.
 - Kayla said that this kind of role would be too loaded and would require a lot of work.
- Is the Professional development and alumni relations Representative a crucial role?
 - Bryn said that Alumni relations are very important.
 - Kayla asked if the External Representative would be able to take that on. Bryn explained that it is a lot of work and requires a big commitment.
 - Bryn asked what we would be using the Alumni relations Rep. for; we need to give it more thought, and we need to plan events that would benefit from having alumni in attendance.
 - Rebecca asked if the representative be an alum. They probably can't since this is a student association.
 - Bryn explained that this would be a very official thing. We would be able to invite them to events, such as networking events. Going forward, we should

start an alumni list for future years and set a precedence. This would make this kind of position easier in the future.

- For the Professional Development position, why don't we get in touch with the industry? We could have professional development networking event which can be very beneficial for grad students.
- These positions are easier to do if we have both together. Eric thinks that both roles shouldn't be together because they are both a lot of work.
- Shannon would like us to let Eric know if the alumni role should be a role on its own. She also suggest making the Academic Rep. the Professional development Rep.

3.4. Research Symposium (Eric)

- The theme is economic equality and international development. Eric asked us to share the call for abstracts. There will also be poster presentations and 3MT competition. The applications are due January 23rd and the organizing committee wants to see more applications/abstracts by then.
- They are looking for judges for the presentations and posters. They are thinking of senior fellows but want suggestions for professors.
- WUSC's IDW theme is economic development and inequality; they needed to incorporate it into their own theme to get funding.
- Shannon asked if Eric made a Facebook post about this; they haven't yet, but they will soon.

4. New Business

4.1. SPHERE Standards workshop (Abby)

- Abby was approached by Rosalie Laganière-Bolduc, VP aux affaires académiques de l'Association étudiante de développement international et gestion de l'action humanitaire de l'Université Laval to share information about a conference on the SPHERE standards from February 1st to 2nd. This conference is for professionals seeking to advance their careers and students wishing to work in humanitarian assistance.
- The Sphere standards are a set of principles and minimum humanitarian standards in four technical areas of humanitarian response: Water supply, sanitation and hygiene promotion (WASH); Food security and nutrition; Shelter and settlement; Health. Tickets are \$75 for non-University of Laval students.
- They've asked us to share the information for this event with our network. Janet will post on our Facebook page.

4.2. India attended the undergrad association meeting on January 13th for the Turning Tables event during IDW.

- At the first workshop, the association had it recorded, and they have decided to make it into a podcast. They will include the next one in the podcast as well. It will cost \$480 to produce this.

- They are asking if there's any way we could cover any part of that. India didn't have a lot of information about the meeting and didn't really know what was happening.
- The association is still looking at what the contents are going to be and are thinking about different themes. They wanted to know if Shannon wants to meet to discuss this, but they have not reached out yet.
- They recommend reading the report from the first version of workshop; its a draft still but contains all the necessary information to know what happened. Once the report is finalized, they will be looking for ways to disseminate it. They may want to put it into uOttawa Digital Library, but aren't sure how. We don't know how to do that either; the senior fellows should probably get involved with that.
- They seem to have the next workshop under control; they don't need any specific help from us.
- Kayla explained that this is what we were asked for money for at first, but they back tracked and used it for food instead. A student volunteered his time to record the first workshop, and wants to get paid for his time. Now they are asking for more money from us for this.
 - Shannon received a request by email.
 - Janet asked if we should we tell the senior fellows that we don't have a lot of money. This kind of investment does not benefit the grad DVM students, and our money should be spent on other things.
- The undergrad association sends their materials to the bilingual centre for translation.
 - Janet suggested the Francophone MA Rep. should have translation included in their role. The MA Rep. could manage translation, and work with other Francophone Reps.
- Bryn suggested that we create a translation role; that person wouldn't have to come to the meetings. Eric does not think people would be interested; they should not be expected to do all the translations. The Francophone Rep. might have an interest to push other things forward and would have less time to do so if they had to translate everything.

5. Next meeting date